

Nutmeg

Privacy policy

Nutmeg is committed to ensuring that your privacy is protected. This privacy policy explains how we use the information we collect about you, how you can instruct us if you prefer to limit the use of that information and procedures that we have in place to safeguard your privacy.

1. The information we collect and how we use it

When you register an interest in our programs and services we need to know your name, position, company name, postal address, e-mail address and telephone number. We also need to know the programs you are interested in and how you wish to use them.

If you wish to register for our User Forum, we need to know your user name and email address.

If you wish to download software from our website, we need to know all the above details.

We gather this information to allow us to respond to your enquiry, set you up on the User Forum or enable you to download our software, as appropriate. The relevant information is then used by us, our agents and sub-contractors to manage your account and to communicate with you on any matter relating to the provision of the programs and services in general.

We may also use aggregate information and statistics for the purposes of monitoring website usage in order to help us develop the website and our services and may provide such aggregate information to third parties. These statistics will not include information that can be used to identify any individual.

We may also wish to provide you with information about special features of our website or any other service or programs we think may be of interest to you. If you would rather not receive this information, you will have the opportunity on our website as part of the registration process for the User Forum and for software downloads to make this clear, and subsequently if you change your mind you can send an e-mail with such a request to office@nutmeg-uk.com.

We do not store financial details such as credit or debit card numbers.

2. Our use of cookies and other information gathering technologies

A cookie is a text-only string of information that a website transfers to the cookie file of the browser on your computer's hard disk so that the website can remember who you are.

A cookie will typically contain the name of the domain from which the cookie has come, the "lifetime" of the cookie, and a value, usually a randomly generated unique number.

When you visit our website we send you a cookie. Cookies may be used in the following ways:

- To help us recognise you, so that you do not have to re-key your registration details.
- To help us recognise you as a unique visitor (just a number) when you return to our website and to allow us to tailor content to match your preferred interests.
- To compile anonymous, aggregated statistics that allow us to understand how users use our site and to help us improve the structure of our website. We cannot identify you personally in this way.

Two types of cookies may be used on this website: (1) session cookies, which are temporary cookies that remain in the cookie file of your browser until you leave the site; and (2) persistent cookies, which remain in the cookie file of your browser for much longer (though how long will depend on the lifetime of the specific cookie).

Disabling/Enabling Cookies

You have the ability to accept or decline cookies by modifying the settings in your browser. However, you may not be able to use all the interactive features of our site if cookies are disabled. In order to block or delete cookies, select the "Contents & Index" tab under the "Help" menu of your internet browser and type in "delete cookies" or "block cookies" to find a step by step process of how to undertake such actions.

3. Where we process your personal data

Although we process your data within the European Economic Area ("**EEA**"), owing to the global nature of the Internet infrastructure, the information

you provide may be transferred in transit to other countries outside the EEA that do not have similar protections in place as the EEA regarding your data and its use as set out in this policy. By submitting your information you consent to such transfers outside the EEA.

4. How we protect your information

The internet is not a secure medium. However we have put in place various security procedures to protect your information.

5. Sale of business

If this business is sold or integrated with another business your details may be disclosed to our advisers and any prospective purchasers and their advisers and will be passed on to the new owners of the business. You will be informed of any such change in ownership in our business.

6. Updating your details

If any of the information that you have provided to us changes, for example if you change your e-mail address, name or other details, please let us know the correct details by sending an e-mail to office@nutmeg-uk.com.

7. Your consent

By submitting your information you consent to the use of that information as set out in this policy. If we change our privacy policy we will post the changes on this page, and may place notices on other pages of the website, so that you may be aware of the information we collect and how we use it at all times. We will also e-mail you should we make any changes to the way in which we use your information so that you may consent to our use of your information in that way. Continued use of the service will signify that you agree to any such changes.

8. How to contact us

We welcome your views about our website and our privacy policy. If you would like to contact us with any queries or comments please send an e-mail to office@nutmeg-uk.com or please write to the Customer Service Department at Nutmeg UK Limited, 2 Queen Caroline Street, Hammersmith, London W6 9DX.